



MEEP

Miraloma Educational Enrichment Program

**BEGINNING MANDARIN REGISTRATION FORM
MEEP SPRING SEMESTER 2012
(January 4th, 2012-May 24th 2012)
K-5th
Wednesday and Thursday
1:50-3:00pm**

PLEASE PRINT CLEARLY

Parent/Legal Guardian Information

Name: _____

Address: _____

Home Phone: _____ Cell Phone: _____

Email (required): _____

Emergency Phone Number (required): _____

Student's Information

Name & Grade: _____

The following individuals are authorized to pick up my child in an emergency. All individuals must be 21 and over.

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____



MEEPP

Miraloma Educational Enrichment Program

MEEPP MANDARIN POLICIES AND PROCEDURES

Please read and sign at the bottom as an acknowledgement that you have and understand the policies of MEEPP MANDARIN classes.

Cost: \$500 (includes one time \$20 material fee) from January 4th, 2012-May 24th, 2011 (\$12 PER CLASS FOR CURRENT ENROLLED MEEPP STUDENTS. Total 40 classes)

Cost: \$580 (includes one time \$20 material fee) from January 4th, 2012-May 24th, 2011 (\$14 PER CLASS FOR NON-MEEPP STUDENTS. Total 40 classes)

Please note: Class will NOT be in session: 3/28/12, 3/29/12 due to school closures.

Please note: Class time for Early Dismissal Days is 11:20am-12:30pm. Early Dismissal Days are: 1/12/12, 2/9/12, 3/8/12, 4/12/12, 5/10/12

Please note: Full payment is due December 8th, 2012

Only checks, cash, and money orders are accepted. Returned checks will be assessed a \$35 fee.

- **Refund policy:**
 - 90% refund until January 6th, 2012
 - 50% refund January 13th, 2012
 - No refunds will be given after January 13th, 2012

There must be a minimum of 10 students enrolled in the class at all times. If the minimum is not met, classes will be discontinued and you will be refunded the amount for the number of remaining classes. There is a maximum of 14 students.

If a child is absent, tuition will not be refunded for the missed class. If the teacher is absent, the class will be made up.

Children enrolled in Mandarin classes must be picked up once class is over at 3:00 p.m. There will be a late fee of \$5.00 per minute for pick ups after 3:00 p.m. There will be a late fee of \$10.00 per minute after 3:10 pm. If your child has not been picked up by 3:30 p.m., we are required by law to contact Child Protective Services (CPS).

PLEASE NOTE: LATE FEES ARE IN EFFECT UNTIL THE STUDENT IS PICKED UP!

All parents are required to sign their child out upon pickup.

I have read and understand the policies for MEEPP Mandarin classes.

Print Name

Signature & Date